



**School ParaEducator Association of Colorado
Announces 2011 Conference
"Paras – Possibilities are Endless"
October 14 and 15, 2011
Embassy Suites Colorado Springs, CO 80918**

PRESENTERS OUTLINE

Proposals are now being considered for the 2011 ParaEducator Conference. Deadline for consideration is **March 15, 2011**. Accepted proposals will be notified no later than April 30, 2011.

Please consider sharing your expertise and experiences with Colorado paraeducators.

TITLE of PRESENTATION: _____

Brief Description (Please describe what the participants will gain from the presentation. List targeted age group and format (lecture, group discussion etc.) if possible. **This summary will be used in the conference program.** Attach additional pages if necessary.)

Presenter(s)Name(s) _____

(Note: If more than one presenter, please list information below for the presenter designated as primary contact. On a separate piece of paper, please list information for each additional presenter.)

Presenter's Job Title: _____

Name of School: (or place of employment) _____

Mailing Address: _____

Work phone: _____ Home phone: _____

Fax number: _____ E-mail: _____

Please try to schedule my presentation: Friday **Pre-conference 2:30-5:30**

OR

Saturday Conference 8:00 am to 4:30

90 Minutes Saturday **morning** 90 Minutes Saturday **afternoon**

Two hour Saturday **morning** Two hour Saturday **afternoon**

We will do our best to accommodate your time preference, but scheduling may not permit. All presentation times should include an opportunity to re-focus/discussion at the end of your session.

Overhead projectors, screens, electrical outlets and connections for personal audio visual and computer equipment will be available.

BE PREPARED TO PAY A RENTAL FEE TO THE CONVENTION CENTER OR BRING YOUR OWN IF YOU NEED OTHER AUDIO-VISUAL EQUIPMENT.

I will be attending lunch on Saturday. (Lunch from 12:15 – 1:15 p.m.)

I will need a classroom setting with tables for my presentation.

Presenter's professional biography (for use in conference program – LIMIT 50 WORDS) _____

We are particularly interested in presentations given by paraeducators, and by paraeducator-teacher teams.

Please return this form to Ivory Mitchell, email: ivorymitchell760@comcast.net or Ivory Mitchell at 14333 E. 1st Drive , unit 305, Aurora, CO 80011. Accepted proposals will **be notified as soon as possible but no later than April 30 2010**.

For more information visit our website at www.speac.us